



Geneva, 2 August 2010

Dear colleagues,

The Staff Association of the European Organization for Nuclear Research (CERN) is honoured to invite you to the 11th annual Conference of Staff Associations of International Organisations (CSAIO).

Venue:

European Organization for Nuclear Research (CERN)
385, route de Meyrin
Geneva, Switzerland

Conference dates:

Thursday 28 October (afternoon) and
Friday 29 October 2010

We are delighted to welcome you to Geneva for this 11th conference.

On behalf of the CERN Staff Association,

Gianni Deroma
President of the Staff Association
European Organization for Nuclear Research

For further information, please contact:
The CERN Staff Association Secretariat, preferably by e-mail:
staff.association@cern.ch
or by telephone (+41 22 767 28 19).

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Conference of Staff Associations of International Organisations

<http://staffassoc.web.cern.ch/staffassoc/CSAIO/>

Conference Circular 1

The 11th Conference of Staff Associations of International Organisations (CSAIO 11), which will be hosted this year by the CERN Staff Association, is a follow-up to the previous conferences organised each year since 2000¹.

Each year, this series of conferences aims to bring together staff representatives from international organisations whose headquarters or main offices are in Europe to discuss topics of common interest.

The CERN Staff Association will host the Conference at the headquarters of:

CERN
385, route de Meyrin
Genève, Suisse

Conference dates:

Thursday 28 October (afternoon) and
Friday 29 October 2010
(Salle du Conseil)

In this Circular, you will find advance information on the contents and organisation of the Conference. If you need additional information or if you would like to comment or make suggestions, please do not hesitate to contact the CERN Staff Association Secretariat, preferably by e-mail: staff.association@cern.ch or by telephone (+41 22 767 28 19).

Remember to register!

If you would like to attend the conference, please fill in the registration form beforehand.

Please confirm your participation by sending back the registration form

BEFORE 20 September 2010!

Two participants per international organisation may register.

¹ The previous Conferences were organised by OECD in 2000, CERN in 2001, EBRD in 2002, ECB in 2003, EPO in 2004, the European Commission in 2005, the Council of Europe in 2006, OECD in 2007, EMBL in 2008 and EIB in 2009.



This year's topics

Each year, the Scientific Organising Committee (SOC)² selects topics of wide interest for the staff representatives of international organisations for the annual Conference, in consultation with the Local Organising Committee (LOC)³, on the basis of suggestions made during the previous Conference. For this year's Conference, three topics have been selected:

1. Recruitment procedures

Our Organisations can only perform effectively if they recruit the highest quality staff, which means attracting the best applicants through a selection process that is effective, transparent and fair. Meeting these needs is especially challenging for International Organisations, which must recruit internationally and which have a particularly wide range of jobs with different status.

In the light of this, what are your Organisation's recruitment procedures? Does it apply different rules depending on needs (type of functions; urgency, etc.)? If it has a simplified procedure, what does this entail?

Does your Organisation maintain a pool of applicants upon which it can draw for future recruitment for similar functions? Does it handle the entire selection process internally?

Lastly, does your Association play a role (directly or indirectly) in this process? Do unsuccessful applicants have means of contesting decisions?

2. Associations' strategies for defending staff against attacks on their rights and working conditions

Over the past few years, and even more so in the current international economic environment, we have seen that Member countries are taking a harder line, particularly in the traditional salary negotiations. The budgetary difficulties invoked to justify this attitude can also lead them to call into question other aspects of the working conditions of staff.

Which aspect(s) of staff rights do these attacks target in your Organisation (salaries, allowances, pensions, health cover, contract conversion, etc.)?

In this climate, what strategy is your Association developing to defend these rights (informal meetings with the Administration or national Delegations, mobilisation of staff, oral and written interventions before the main decision-making body, preparation of legal studies supporting the rights of staff, etc.), and what results have been achieved?

Lastly, in this confrontation with national Delegations, what is the attitude of your Administration?

3. Representativeness of Staff Associations

Beyond their statutory role, the influence of Staff Associations can vary considerably from one Organisation to another, in particular because of differences in their representativeness.

² Scientific Committee: Anya DEMARLE (OECD) and Joel LAHAYE (CERN)

³ CERN Staff Association: Sonia CASENOVE, Philippe DEFERT, Nicola FINN, Céline GROBON, Joël LAHAYE, Catherine REGELBRUGGE

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How representative is your Association? Present the reasons for this; describe in particular the conditions that govern membership (whether it is automatic and/or mandatory; amount of fees paid, etc.) and whether there are any other bodies responsible for defending the interests of staff in your Organisation. What steps can Associations take to increase the number of their members?

Explain how the symbolic importance of your Association gives you a credibility that is of real value in your relationship with the Administration.

Presentations (These should not last more than 15 minutes)

If you wish to make a presentation on any of the three topics, please notify the CERN Staff Association Secretariat by 31 August 2010 at the latest!

Proceedings

The conference proceedings will be published after the conference on the basis of the texts produced by the speakers (brief summary of your presentation and the slides used) and the minutes taken during the discussions. Summaries will be published in the languages used by the speakers.

Languages

Simultaneous interpretation both in English and French will be provided throughout the conference. Presentations can therefore be made in English or French.

Conference dinner and lunch

The conference dinner will take place on the Thursday evening in a restaurant in Geneva. Each participant will be asked to cover the cost of his/her own meal (approximately 70 CHF). More details will follow in the second Conference Circular.

The breakfast and the Friday lunch will be offered on the CERN premises.

Please let the Secretariat know as soon as possible if you have special dietary requirements (vegetarians, allergies, etc.).

Please indicate on the registration form whether or not you will attend the conference dinner on 28 October and/or the lunch on 29 October.

No financial contribution

As usual, there will be no registration fees.

People attending the Conference Dinner on Thursday 28 October will be expected to pay for their own meals, but registered conference participants will be offered breakfast on Friday morning, as well as a lunch on Friday, at the invitation of the CERN Staff Association.

Hotel reservations

CERN has listed a hostel on its site and has reserved a certain number of rooms for conference participants who would like to use this facility (Price: 58 CHF per night). Obviously, other hotels are available in Geneva.

Please see the attached list of hotels (Appendix 3).

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Disclaimer:

Please note that the Office of the EIB's SRs cannot be held responsible for any individual hotel booking made by participants. It is up to the organisation or individual participants to make the actual reservations.

Insurance

Please note that the Office of the EIB's SRs cannot take out insurance for the participants. It is up to the organisation or individual participants to take out insurance.

Appendices

- 1- CSAIO 11 – provisional programme
- 2- CSAIO 11 participation/registration form
- 3- List of hotels in Geneva
- 4- List of airlines flying to/from Geneva
- 5- Getting to Geneva
- 6- City map of Geneva

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Jeudi 28 octobre

13:30 – 14:00 Inscription à la conférence

14:00 – 14:20 Introduction

14:00 Accueil

14:10 Intervention du Président de l'Association du personnel du CERN

14:20 – 18:00 Session A / modérateur :

14:20 Exposés sur les procédures de recrutement

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16:00 Pause café

16:30 Débats

18:00 Fin de la Session A

19:30 Dîner (lieu à confirmer)

Vendredi 29 octobre

09:00 – 12:00 Session B / modérateur :

09:00 Exposés sur les stratégies des Associations/Comités du personnel dans le contexte du climat budgétaire actuel

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10:30 Pause café

10:45 Débats

12:00 Fin de la Session B

12:00 – 13:30 Déjeuner

14:00 – 14:30 Préparation de la prochaine conférence

Lieu et structure

Thèmes/sujets

14:30 – 17:00 Session C / modérateur :

14:30 Exposés sur la représentativité des Associations/Comités du personnel

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15:45 Débats

16:45 Fin de la Session C

16:45 – 17:00 Synthèse de la conférence

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Appendix 1 CSAIO 11 – provisional programme

Thursday 28 October

13:30 – 14:00 Conference registration

14:00 – 14:20 Conference introduction

14:00 Welcome

14:10 Speech by the President of the CERN Staff Association

14:20 – 18:00 Session A / moderator:

14:20 Presentations on recruitment procedures

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16:00 Coffee break

16:30 Discussion

18:00 End of Session A

19:30 Dinner (place to be confirmed)

Friday 29 October

09:00 – 12:00 Session B / moderator:

09:00 Presentations on Associations' strategies for defending staff against attacks on their rights and working conditions

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10:30 Coffee break

10:45 Discussion

12:00 End of Session B

12:00 – 13:30 Lunch

14:00 – 14:30 Preparation of next Conference

Venue and structure

Themes/topics

14:30 – 17:00 Session C / moderator:

14:30 Presentations on the representativeness of Staff Associations

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15:45 Discussion

16:45 End of Session C

16:45 – 17:00 Conference conclusions

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Appendix 2 CSAIO 11 – Participation form

Organisation
Association/Union

Will take part in CSAIO 11 Conference Yes No

Participants

The number of participants is limited to two per international organisation.

Participant 1

Family name Title/Function
First name Nationality
E-mail
Telephone

- I wish to attend the dinner of 28 October Yes No
- I wish to attend to the lunch of 29 October Yes No
- I have special dietary requirements. Specify:

Participant 2

Family name Title/Function
First name Nationality
E-mail
Telephone

- I wish to attend the dinner of 28 October Yes No
- I wish to attend to the lunch of 29 October Yes No
- I have special dietary requirements. Specify:

Presentations

Topic(s) on which you propose to make an oral presentation:

- Recruitment procedures Yes No
- Associations' in the current budgetary climate Yes No
- Representativeness of Staff Associations Yes No

Please return to the CERN Staff Association Secretariat by e-mail
(staff.association@cern.ch) or fax (+41 22 785 10 02)
by 18 June 2010 at the latest.



Appendix 3 List of hotels in Geneva

Hotel	Address	Contact (prefix: 00 41)	Price in CHF
NH Geneva Airport Hotel	Av. De Mategnin 21 1217 Genève	Tel.: 989 90 00 nhgenevaairport@nh-hotels.com	154
Express by Holiday Inn Geneva Airport	Route de Pré-Bois 16 1211 Genève 15	Tél: 22 939 39 39 http://www.expressgeneva.com/ info@expressgeneva.com	150
Hôtel Ibis Genève Aéroport	10, chemin de la Violette 1216 Genève	Tel : 22 710 95 00 http://www.ibishotel.com/fr/hotel-3535-ibis-geneve-aeroport/index.shtml	130
Suitehotel	Avenue Louis Casai 30 1216 Genève	Tel : 22 710 46 46 http://www.suitehotel.com/fr/hotel-5654-suitehotel-geneve/index.shtml	204
Etap Hotel	Avenue Louis Casai 30 1216 Genève	Tel : (+41)227104636 http://www.etaphotel.com/fr/hotel-5653-etap-hotel-etap-hotel-geneve/index.shtml	102
Hôtel Ibis Genève Centre Gare	10, rue Voltaire 1201 Genève	Tel : 22 338 20 20 http://www.ibishotel.com/fr/hotel-2154-ibis-geneve-centre-gare/index.shtml	152
Hôtel Bernina	22, Place Cornavin 1211 Genève 8	Tél. 22 908 49 50 info@bernina-geneve.ch	153
Excelsior Hôtel	34 Rue Rousseau 1201 Genève	Tel: 22 732 09 45 http://www.excelsior-geneva.ch/	185

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Appendix 4 Airlines flying to/from Geneva

Air France www.airfrance.ch	Iberia www.iberia.com/ch/
Alitalia www.alitalia.ch	KLM www.klm.ch
Austrian Airlines www.austrian.com	Lufthansa www.lufthansa.ch
British Airways www.britishairways.com	Luxair www.luxair.lu
Baboo www.flybaboo.com	SAS - Scandinavian Airlines www.flysas.ch
Brussels Airlines www.brusselsairlines.ch	Swiss International Air Lines www.swiss.com
easyJet www.easyjet.com	TAP Portugal www.flytap.com



Appendix 5 Getting to Geneva

By plane

Geneva airport

Geneva airport is the closest (approximately a 20mn ride by taxi) and the most convenient to get to CERN.

Free public transportation in Geneva during your stay

On this page you will find the timetables and bus routes to get to/from the airport and a map of the bus network:

<http://tpg.ch/fr/ligne56> and <http://tpg.ch/fr/ligne57>

By car

Map of how to get from the Swiss motorway to CERN

http://association.web.cern.ch/association/CSAIO/Images/Access_CERN_64.jpg

GPS coordinates

Address: 385, route de Meyrin

Reception: Lat: 46.233058, Long: 6.055692

From Switzerland

Follow "Aéroport" (airport), "Lyon" or "Meyrin". Once in Meyrin, follow "St-Genis" (located in France, right after the border). CERN is on the left-hand side of the road, just before the border.

From France

Follow "Gex" or "St-Genis". Once in « St-Genis », follow « Meyrin ». CERN is on the right-hand side after the border.

By train

The Geneva train station is located in the city centre. There are express national, international and regional train services to countries throughout Europe.

Link to timetables for trains arriving in/departing from Geneva:

<http://www.sbb.ch/en/index.htm>

Taxis in Geneva

Taxis are available outside Geneva's train station and airport. A taxi ride to the CERN costs between 30 and 45 CHF.

City of Geneva

You will find comprehensive information on the Geneva Tourism Office's website:

<http://www.geneve-tourisme.ch/>

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Appendix 6

Map of Geneva city center

